



Claire Salter Make up and hair  
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# BRIDAL MAKEUP CONTRACT

Thank you for your interest in my makeup and hair services. Please carefully review this bridal contract.

I require this contract to be completed and submitted with a non-refundable retainer fee of £100 in order to secure your wedding/event date. The complete balance will be due on or before the wedding date. Please feel free to contact me with any questions or concerns you may have.

I look forward to working with you and your bridal party.

**Thank you and congratulations!**

## CLIENT INFORMATION

Wedding/event date:

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Bride/clients Name:

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Address:

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Phone:

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Email:

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Getting Ready Location:

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Ceremony time:

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Allergies, skin conditions, or sensitiveness to makeup:

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Wedding Planner / Emergency Contact:

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# Terms & Conditions

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Please read the below terms & conditions carefully.

Upon reading the below, paying a retainer fee and 50% of the total sum you are hereby agreeing to the terms and conditions enforced by Claire Salter.

## Definitions

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- **THE CLIENT:** THE RECIPIENT MAKING THE ORIGINAL ENQUIRY/BOOKING.
- **THE STYLIST:** CLAIRE SALTER MAKE UP ARTIST AND HAIR STYLIST.
- **THE AGREEMENT:** THE BOOKING THAT EXISTS BETWEEN THE CLIENT AND CLAIRE SALTER.
- **THE RETAINER FEE:** A NON REFUNDABLE FEE PAID TO SECURE THE CHOSEN DATE OF THE CLIENT.
- **THE TRIAL FEE:** A FEE PAYABLE BY THE CLIENT TO CLAIRE SALTER FOR SERVICES RENDERED AT THE TRIAL.
- **THE BALANCE:** THE TOTAL SUM PAYABLE BY THE CLIENT TO CLAIRE SALTER FOR SERVICES PRIOR TO AND ON THE DAY OF THE CLIENTS WEDDING/EVENT.

### INITIAL CONTACT:

The initial contact can be made by the client via email or telephone, thereafter an email response will be sent to the client acknowledging the inquiry. Thereafter correspondence will remain via email so both stylist and client have a paper trail of conversations.

### SECURING A BOOKING WITH A RETAINER FEE:

To secure a date, a signed copy of this document is required, along with a £100 retainer fee.

This fee is non-refundable and non-transferable.

This fee will be put toward the client's total wedding day balance if the client chooses the stylists wedding day services.

The remaining balance can be settled either upon completion of a successful trial OR up to 7 days before the clients wedding/event date .

Accepted forms of payment include: Bank transfer or PayPal ( Friends and family)

Dates can not be held with out a retainer fee and signed copy of this document due to high demand.

### TRIALS:

Trials are available for brides as well as their bridal party members, including but not limited to: bridesmaids, mothers of the bride and groom, grandmothers, extended family members and guests.

Trials will take place on a date, time and location that is mutually convenient for both client and stylist.

NOTE: Additional trials must be scheduled on the same day as the bride's trial in order to avoid an additional travel fee.

Weekend trials may be postponed by the stylist should a wedding inquiry come in for the same date.

The client has the right to postpone a trial due to unforeseen circumstances. A new trial date will be set at the nearest convenience for both parties.

Upon completion of a successful trial, reference photographs will be taken of the client, these photographs will NOT be used on any social media platforms, websites or sent out to any third parties prior to the clients wedding day/event and without permission from the client.

### SATISFACTION GUARANTEED:

Makeup and OR hair will be completed to the client's satisfaction and acceptance of the completed makeup application and hair styling is acknowledgement by the client that is to their satisfaction.

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## **PAYMENTS:**

Upon completion of a successful trial the stylist requires 50% of the total balance minus the £100 retainer fee.

This payment **MUST** be made at the trial and **NOT** at a later date.

Thereafter the client has 7 days grace period should they wish to cancel the booking.

Should the client choose to cancel the booking within the 7 days grace period they will be refunded monies paid minus the retainer and trial fee.

If after 7 days the stylist has not been informed by the client wishes to cancel the booking, the 50% fee will **NOT** be refunded.

The final 50% sum minus the retainer fee is due at least 7 days before the clients wedding/event date.

## **TRAVEL:**

All travel is included up to a total round trip of 25 miles from my home NG6. Anything further will encounter a fee of 55pp mile. Any parking expenses are charged to the client, and I should be made aware of these as far in advance as possible so I can add them onto your final payments. These include, but are not limited to: fuel costs, car parking charges, congestion charges, toll road charges.

The stylist must also be informed of any parking restriction, any complications or events happening in the area that may delay their arrival time on the day of the wedding/event.

**LIABILITY:** All brushes, tools, and makeup products are sanitised prior makeup application. Makeup products used are hypoallergenic. Any allergies and or skin conditions should be reported by the client to the stylist prior to application. Client(s) agree to release the makeup artist (CLAIRE SALTER) from liability for any skin complications due to allergic reactions.

## **CANCELLATION AND CHANGES TO A BOOKING:**

The cancellation or changing of a booking **MUST** be made by the bride or person responsible for making the booking. Cancellations and changes to a booking will **NOT** be accepted via a third party.

All correspondence via a third party wishing to cancel or change a booking will be referred back to the bride or person responsible for making the initial contact/booking.

In the unlikely event that Claire Salter has to cancel a booking due to ill health or unforeseen circumstances a suitable stylist will be sourced to complete the booking.

If Claire Salter is unable to find a suitable replacement for herself a full refund including the retainer and trial fee will be refunded.

## **AMENDMENTS TO A BOOKING:**

I the stylist reserve the right to add on any additional travel fees that have not been disclosed at the time of booking (i.e. car parking fees, toll fees, fuel costs should the trial/preparation venue change). The client will be made aware of these fees and an amended invoice will be sent.

If you would like to add any members of the bridal party to your initial booking, please let me know as soon as possible, I will try to accommodate the best I can. I will send you a new invoice with the updated payments for your records. I cannot guarantee that I will have the time on the day to do any additional people that were not already stated in the original booking. If I am not able to accommodate extra people I may recommend a trusted hair/makeup artists that may be available to fulfil the extra bookings. I am not to be held responsible for any suppliers I recommend.

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## DUAL LOCATIONS:

Should you wish to move from one location to another on the date of your wedding/event an additional fee of £40 will be added to your final fee.

Moving location on the day is not ideal and increases the time schedule of your wedding day/event and disrupts the flow of your preparations, this also involves the stylist unpacking and repacking their products and kit at one location and repeating this again at the second location.

## LIABILITY:

All brushes, tools, and makeup products are sanitised prior makeup application. Makeup products used are hypoallergenic. Any allergies and or skin conditions should be reported by the client to the stylist prior to application. Client(s) agree to release the makeup artist (CLAIRE SALTER) from liability for any skin complications due to allergic reactions.

## PHOTOGRAPHY:

The client agrees that Claire Makeup and Hair may use any photography for publicity purposes which include, but are not limited to, their website, promotional sites and social media pages. Any objections should be made via email to [info@clairemakeupandhair.com](mailto:info@clairemakeupandhair.com)

## INSURANCE:

CLAIRE SALTER IS FULLY INSURED BY ABT UNDERWRITTEN BY ZURICH INSURANCE PLC

PERSONAL WEDDING INSURANCE CAN BE OBTAINED VIA SEVERAL WEBSITES

[HTTP://MONEYSUPERMARKET.COM/WEDDING-INSURANCE/](http://MONEYSUPERMARKET.COM/WEDDING-INSURANCE/)

**Bride's Signature:** ..... **Date:** .....

**Stylists Signature:** ..... **Date:** .....